



Yale-China CCNU Guizishan Fellowship

雅礼协会—华中师范大学桂子山学者项目

2015-2016 Fellowship Application Instructions

Applications are due April 30, 2015

Checklist:

You submit by e-mail:

Form 1 (Main Application)

Curriculum vitae

Others submit by e-mail, fax, or hard copy:

Form 2 (Recommender's Form) x 3, including letters

Submit on hard copy:

Transcript(s)

Yale-China Association

Guizhishan Fellowship 桂子山学者项目

Application Components:

All forms are available to download from Yale-China's website at <http://www.yalechina.org/education/guizishan>

1. Application (Form 1) and CV: Form 1 is available in both PDF and DOCX formats; the PDF format is preferred, though applicants experiencing compatibility issues may use the DOCX version. You should be able to save your responses in the PDF form, and then attach it to an e-mail for submission. (*Hint: Essay responses can be prepared in Word, then copied and pasted into the PDF form, preserving all formatting; decrease font size and line spacing before copying if your response is being cut off in the PDF form.*) If you cannot save your responses in the form, you may print and scan the form or use the DOCX version. Regardless of format, the completed form and your CV must be sent to the Guizhishan Fellowship Selection Committee via e-mail to <guizishan.selection@yalechina.org>.

2. Recommendations (Form 2): Ask three recommenders to send our recommendation form **and a letter** on your behalf to the Guizhishan Fellowship Selection Committee. At least one reference must be a Yale University faculty member, and one must be able to assess your Mandarin proficiency in the context of your proposed project plan. Letters of recommendation and the recommendation form may be sent through U.S. or campus mail, faxed (203-432-7246), or sent by e-mail to the Guizhishan Fellowship Selection Committee at <guizishan.selection@yalechina.org>. Please see the recommendation form for more details.

3. Transcript(s): You must make arrangements with the Yale Registrar (and the registrars' offices at any other institutions at which you have done academic work) to mail an official copy of your transcript(s) to Yale-China. **Please note that you should make these arrangements as soon as possible.** U.S. Mail is extremely slow once it arrives on the Yale campus. Please plan on it taking as much as two weeks for the transcript to arrive at Yale-China once it is sent from the Yale Registrar. Transcripts can also be hand-delivered to Yale-China, but they must be official copies that are sealed in envelopes from the Registrar.

4. Interviews: The Selection Committee might not interview all candidates and reserves the right to make decisions based solely on the written application. Fellowship offers are usually made to selected candidates by phone. Candidates not selected for a fellowship will receive written notification.

Transcripts and letters of recommendation should be mailed to:

U.S. Mail address:

Guizhishan Fellowship Selection Committee
Yale-China Association
P. O. Box 208223
New Haven, CT 06520-8223

Express delivery (i.e. FedEx) address:

Guizhishan Fellowship Selection Committee
Yale-China Association
442 Temple Street
New Haven, CT 06511

Applying from a Distance

All applicants, regardless of location, are encouraged to travel to New Haven for in-person interviews; however, applicants who do not live within easy travel distance of New Haven may opt for an interview with the Selection Committee by Skype. Arrangements should be made by contacting Leslie Stone at leslie.stone@yale.edu.

Requests to take advantage of a Skype interview option will be approved on a case-by-case basis. By choosing this alternative, applicants take responsibility for any additional challenges – including technical difficulties – that may arise.

Questions about the application process should be directed to Leslie Stone at (203) 432-3866 or <leslie.stone@yale.edu>.